



# Responding to Smoke and Fire

If you smell smoke and do not see fire, immediately call the Office of Student Life (812.749.1421) so they can investigate further.

If a minor fire appears controllable, immediately contact the Office of Student Life and use the fire extinguisher by directing the charge toward the base of the flame.

## Remember the Acronym PASS:

**P**ull the pin at the base of the handle.

**A**im the extinguisher nozzle at the base of the fire.

**S**queeze and hold the handle (trigger). Be prepared for noise.

**S**weep the nozzle across the base of the fire.

## Fire Extinguisher Use:

Personal safety is the highest priority.

The building alarm should be activated prior to attempting to fight a fire.

Never fight a fire unless you or someone else has called 911.

If you doubt your ability to extinguish a fire, evacuate.

If you need more than one extinguisher to put out the fire, evacuate.

For large fires that appear uncontrollable, immediately contact 911, activate the building fire alarm system, close the doors, and evacuate the area using the building emergency protocols.